

SNACK BAR MANAGER

JOB DESCRIPTION: Over see daily operations of the Settlers Landing snack bar.

Responsibilities include:

- 1. Purchasing of all food and beverage supplies (The Pearces will be available to consult).**
- 2. Receiving of all delivered food and beverage (The Pearces will be available to consult).**
- 3. Daily inventory of all food and beverage**
- 4. Must be available during business hours with hands on approach in food service and concessions (5 days per week) Suggestion of hours to work should include purchasing and receiving of food and beverage 10am – 6pm) Schedule depends on necessity of the above.**
- 5. Must be available special event nights (swim meets and children's events).**
- 6. Responsible for hiring and scheduling off hours or for assistance during busy times (Holidays, swim meets, etc)**
- 7. Responsible for cash drawer at the end of the day. Work closely with treasurer.**
- 8. Reports to the Settlers Landing Board of Directors and/or to Pool Manager.**
- 9. Hourly wage to be determined by Board of Directors.**